





# Module 4 New Client Setup

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#### **AD**empiere|**ERP**

#### **Module Objectives**

- Go through the one time Process of Setup new Company
  - 1. Setup New Company (Client)
  - 2. Setup Chart of Account for the company
  - 3. Setup Calendar, Year and Period











# Module 4.1 Setup new Client

**AD**empiere|**ERP** 

# Requirement to setup new company in ERP





# 2) Setup Chart of Account

 1) Create new Client and define Organization Structure



3) Define Calendar Year and Period (Fiscal Year)

### Exploring Chart of Account Template



- 4	A	В	С	D	E	F	G		Н	1
1		Account Name	[Account Description]	_	Account	Acco	un Account Summa	rv [Default Account	L <u>/ IAc</u>	ccount
2		Assets		Asset	$\backslash$	1	Yes	1		1.
3		Cash Checking Account	Bank Asset	Asset		1	Yès No	B ASSET ACCT		
- 4		Checking Account	Bank transactions in transit	Asset		Yes	No	B INTRANSIT ACC	- /	44
8				Janke:	<u> </u>		NO	Jorg Janke:	C Jorg Janke:	11
7	Jorg Janke: The unique as	count number Un Jorg Janke:	Acces	int Type - Asset,		lorg Janke: Document Cor	telled .	Default Account	Account_Value (key) of the	11
8	(key)	Account Name	Account Description	oty, Owner's equ 130, Revenue, Me	-7·	Schult: No		Assignment; This is the column name of the default	parent account (needs to be a summary account)	g Janke:
9				TRANSLATE]		DO NOT TRA	INSLATE]	assignment for the account -		g Janke: line key of t
10	11800	Cash in Registers		Asset		1	No	better this is the natural		- This examp
11	11900	Petty Cash	Cash Book Asset	Asset		Yes	No	account for this account combination.	the U	US Report St
12	11910	Petty Cash In-Transfer	Cash Book Transfer	Asset		Yee	No	[DO NOT TRANSLATE]	R_ACCT	11
13	12	2 Accounts Receivable		ASSEL	rg Janke: count Sign: Natur	-1	Jorg Janke:			1
14		Accounts Receivable - Trade		0	fault) or Debit or		Yes indicates a summary			12
15		Accounts Receivable - Trade	Accounts Receivables		NOT TRANSLA	ATE]	account (i.e. cannot have balacce or be posted to)	C_RECEIVABLE_A		121
16		5 Accounts Receivable Services - Trade		Asset		res	[DO NOT TRANSLATE]	C_RECEIVABLE_SE	ERVICES_ACCT	121
17		A/R Non Sufficient Funds Returned C	hecks	Asset		_				121
18		A/R Trade Allowance for Bad Debit Not invoiced receivables	We delivered but have not invoiced yet	Asset		Yes	No	NOTINVOICEDREC		121
19 20					•				EIVABLES_ACCI	121
20	/	) In Transit A/R Amex	art of Account i	is th	e Co	ore	OT ERP	System.		120
22		In Transit A/R Master Card		Asset			No			122
23			the second of the State	Asset	^		No		e 20. 0.	122
24	12240	It is necessary	to consult with	the	ACCC	ouni	ant and	come ou	t with the	122
25	12290	A/R Credit Cards Allowance for Bad D								122
26	12300	Vendor Allowances Receivable	Chart of Accour	HEIO	r yol	ir o'	wn comp	any.		12
27		Loans Receivable		Asset			Yes			12
28	12410	Coans Receivable Employees	art of Account from	Asset			No			124
29							No			124
30	12440	C:\Ademniere\a	lata\import\Accour	ntinal	IS V	5	No			124
31				i Milel 9 (	JO.N		Yes			12
32		Vendor prepayment	Prepayments for future expense	Asset		Yes	No	V_PREPAYMENT_A		125
33 34	12520	Once ready, con	nvert to CSV file w	hich	can	be ι	ploaded	into ADen	npiere	125
34	120	a lax receivables		Asset			165			1

Chart of A	ccount
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- ADempiere will use Chart of Account to generate Account Combination and Default Account
- Every Transaction will use it to Post the GL

Product	Product	Standard_Standard		
BOM	Accounting Schema	CompanyXYZ UN/34 Baht		
Substitute		<ul> <li>Active</li> </ul>		
Substitute	Product Asset	*-11510	Product Expense	*-51200
Related	<u>C</u> ost Adjustment	*-51210	Inventory Clearing	*-51290
Replenish	Product COGS	*-51100		
Purchasing	Purchase Price <u>V</u> ariance	*-58200	Invoice Price Variance	*-58100
Business	Average Cost Variance	*-58800		
Partner	Trade Discount Received	*-53000	Trade Discount Granted	*-41600
Price	Product Revenue	*-41100		
Download	⊟ Manufacturing			
Accounting	Work In Process	*-11520	Eloor Stock	*-11530

## **Calendar Year and Period**



#### **Month End Closing**

- During Setup New Client, ADempiere will create Periods for new year (i.e., 2011) marked as "Never Opened"
- In ERP system, it require Period Control (Open / Close) in order for Accounting Process to run properly.
- Open Period is required when Complete a document. Otherwise Period Closed warning message will be shown.









#### **Setup New Client**

- Login as System user
  - Name: System
  - Password: System
  - Role: System Administrator
  - Client: System
  - Organization: \*
- Run Initial Client Setup Process (Menu > System Admin > Client Rules > Initial Client Process)
- Fill in all required info and click Start button
  - Client Name: ecosoft
  - Org Key: ecosoft
  - Organization name: ecosoft co., ltd.
  - Admin User Name: admin
  - Normal User Name: user
  - Currency: THB
  - Country: Thailand
  - Check all Accounting Checkboxes
  - Chart of Account: AccountingUS.csv

The Chart of Account will be reloaded again with new client. Here, the COA information is only used to reserve the space.



Initial Client Setup Process		×
Do you want to start the P	Process?	
Client Name	ecosoft	
Org Key	ecosoft	
Organization Name	ecosoft co., Itd.	
Administrative User Name		
Normal User Name	admin	
	user	
Currency	THB	
Country	United States 👻	
Region	-	
City Name		
City	-	
ZIP		
Address 1		
	BP Accounting	
	<ul> <li>Product Accounting</li> </ul>	
	Project Accounting	
	<ul> <li>Campaign Accounting</li> </ul>	
	<ul> <li>Sales Region Accounting</li> </ul>	
Chart of Accounts File	C:\Adempiere\data\import\Accc	
Phone	0818417480	
2nd Phone		
Fax		
EMail Address	kittiu@gmail.com	
Tax ID	1234567890865	
		Start

#### **Setup New Client**



#### • Logoff and then Re-Login with the new client

- User Name: admin
- Password: admin
- Role: ecosoft Admin
- Client: ecosoft
- Organization: ecosoft co., ltd.
- Warehouse: Standard
- Review the new client.
  - Open following windows and review
    - Client
    - Organization
    - Warehouse
    - Roles, Users
    - Accounting Schema
    - Calendar Year and Period
  - Now, necessary information has already been created with default values.
  - We can continue configure them to fit our real needs, i.e., add more warehouse, roles, users, etc. But for now, just browse following window and see what information is created.

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	Locator			<u>S</u> ear	ch K	iey Sta	ndar	d																
	Storage				Nar	ne Sta	ndar	h																
	Replenish	-	🗖 Or	ganizat	ion	0 * a	dmin	@eo	cos	oft.e	coso	oft c	o., I	td. [/	AD-I	PC{I	oca	lho	st-ad	lemp	🗖	- ][		•
	tepremon		<u>F</u> ile	<u>E</u> dit	Vi	iew	<u>G</u> 0	<u>T</u> 0	ols	s V	Vind	ow	Ŀ	<u>l</u> elp										
A	ccounting	-	•	2	:	] []		3	<				Q	. (	) (	7			0		•	¢	Ŧ	4
			Org	anizati	on	🧀 ec	cosof ) ecc		-							С	lien	ıt S	yste	m				
			Org	ganizat	ion										<u>S</u> ea	arch	Ke	y 0						
Nav	igate or Up	od	Or													N	ame	e *						
			As	signm	ent										De:	scrip	otior	n A	ll Or	ganiz	ation	IS		8
																			Act	ive				
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						□ <u>E</u> x	pand	Tre	е						3333								•	•
			Data	equeri	ied																		1	/2

#### **Re-Import Chart of Account**



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During the Initial Client Setup, the system imported only 71 default accounts. Complete list of accounts from predefined chart of accounts will be imported along with the File Loader and Account, and will be internally restructured and reconfigured by ADempiere.

- Login as admin to client ecosoft
- Open window Import File Loader
  - Select file to import
    - Select File to Load>: AccountingUS.csv
    - Import Format: Accounting Accounts
  - Click **OK** button to start loading into temporary **Import Account** window

😔 Import File Loader admin@ecosoft.ecosoft co., ltd. [AD-PC{localhost-adempiere-adempiere}]								
<u>F</u> ile <u>V</u> iew <u>T</u> ools Window <u>H</u> elp								
AccountingUS.csv x windows-874 Records=383, Length=64 Import Format Accounting - Accounts								
<pre>"[Account_Value]", "[Account_Name]", "[Account_Description]", "[Account_Type]", "[Account_Sign]", "[Account_Document]", "[Account_Summary]", 1, "Assets", , "Asset", , , "Yes", , , 1, "Assets", 15, "Total Assets", , , , , 11, "Cash", , "Asset", ,, "Yes", , , 11, "Cash", 1, "Cash", , , , , , 11100, "Checking Account", "Bank Asset", "Asset", "Yes", "No", "B_ASSET_ACCT", 11, , , , , , , , , 11110, "Checking In-Transfer", "Bank transactions in transit", "Asset", "Yes", "No", "B_INTRANSIT_ACCT", 11, , , , , , , , 11120, "Checking Unidentified Receipts", "Received, unallocated payments", "Asset", "Yes", "No", "B_UNALLOCATEDCASH_ACCT", 11, , , , , , , , 11200, "Checking Account 2", , "Asset", ,, "No", , 11, , , , , , , , , 11300, "Savings Account", ", "Asset", ,, "No", , 11, , , , , , , , , , 11300, "Savings Account", ", "Asset", ,, "No", , 11, , , , , , , , , , , , , , , , ,</pre>								
▲								
Value       Name       Description       AccountType       AccountSign       IsDocControlled       IsSummary       Default_Account       ParentValue         Image: Summary in the second se								

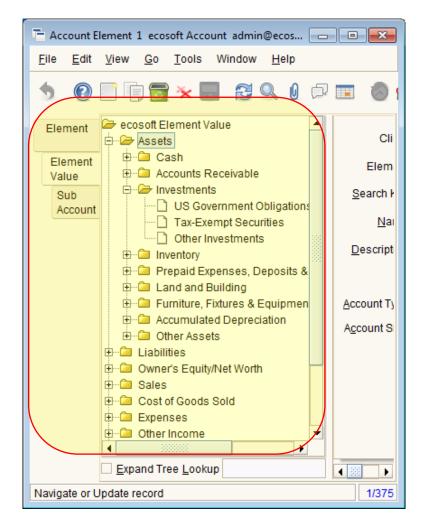
# **Re-Import Chart of Account (Continue)**



In previous step, the Chart of Account has been loaded into a temp table, and now ready to import

#### • Open Import Account window

- Review data to be imported
- Click Import Accounts button (this bring confirmation window)
- On the confirmation window
  - Client: ecosoft
  - Element: ecosoft Account
- Click **OK** button to import.
- To review, open Accounting Element window
  - You should now see that all 300+ accounts has been upload and arranged properly



#### Open Calendar Period

Year and Periods for currently year will be created automatically, but still mark as **Never Opened**. Without opening the period for current month, Document can't be completed. (Tested by open a new Sales Order and complete it, it will give **Period Closed** warning message)

Year

Period

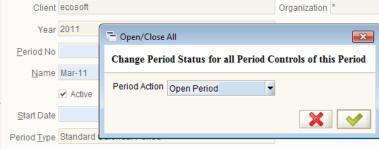
Period

Control

#### Open Calendar Year and Period window Calendar

- On Calendar tab, display ecosoft Calendar
- Click on Year tab, with year 2011 selected
- Click on **Period** tab, select current month
- Click Open/Close All button and show confirm window
- Select Period Action = Open Period and click OK
- Click on Period Control tab, now you will see that Period is opened for all Doc Types

	Calendar	on	Period	Document BaseType	Active	Period Status	[₽
			Mar-11	AP Credit Memo	~	Open	1
	Year		Mar-11	AP Invoice	•	Open	
			Mar-11	AP Payment	•	Open	
	Period		Mar-11	AR Credit Memo		Open	
l			Mar-11	AR Pro Forma Invoice	•	Open	
	Period		Mar-11	AR Invoice	~	Open	3
	Control		Mar-11	AR Receipt	•	Open	00000
	Non Business Day		Mar-11	Payment Allocation		Open	
	Jushiess Day		Mar-11	Bank Statement	~	Open	/











# Module 4.2

# Master Data & Accounting Configuration



# What else need to setup to start using ERP? ecosoft



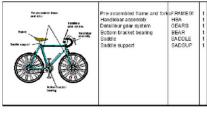






тійв

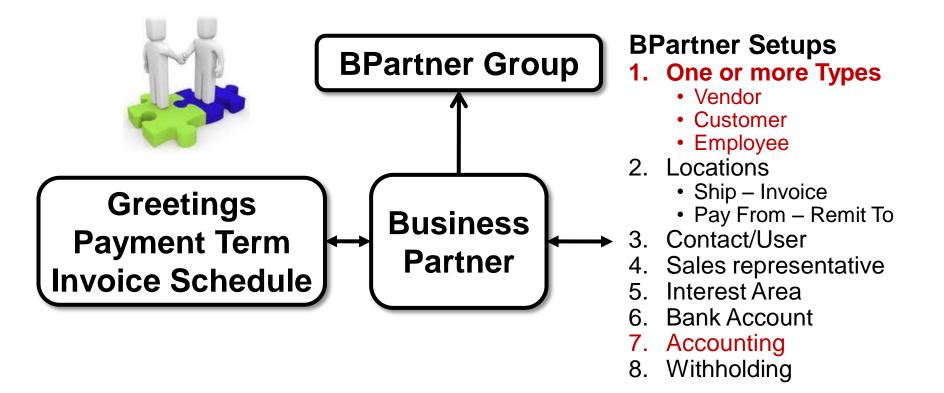
- Production Resources
- **Bill of Material**



Accounting Configuration

## Business Partner Master Data





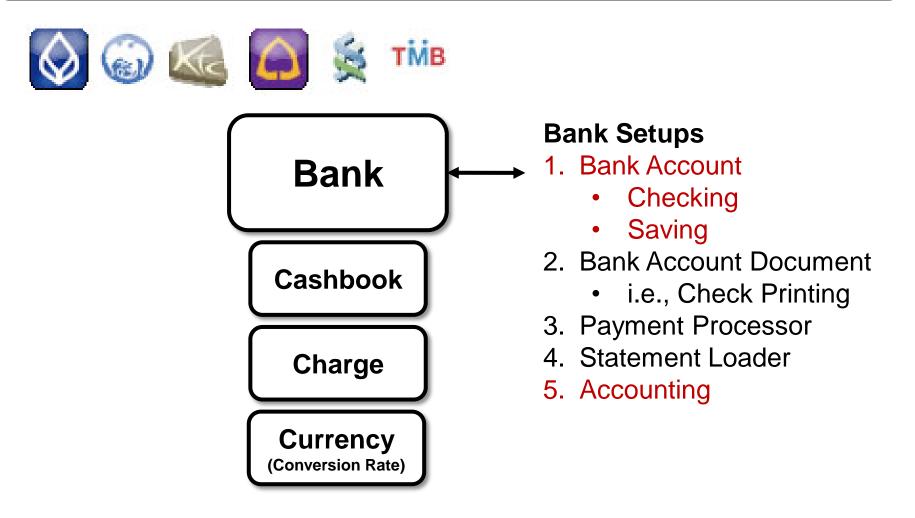


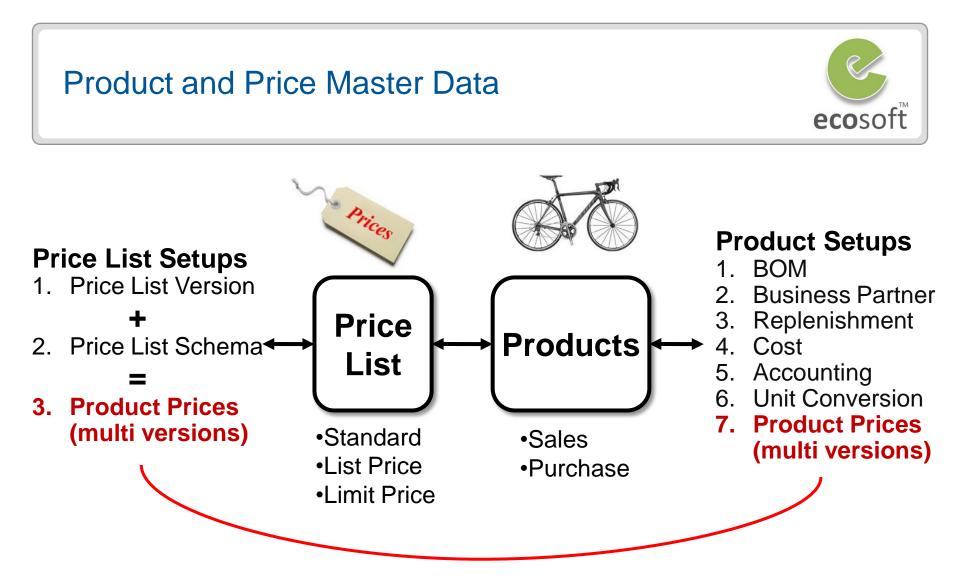
\*\* ADempeire manage all 3 entities (Vendor/Customer/Employee) together as "Business Partner"

- This give Realistic 360° View, i.e., Reporting, Processing
- Access Rights, i.e., Customer/Vendor/Employee in Web Store, etc.

#### **Financial Master Data**







During the creation of both the **Purchase Order** and **Standard Order** documents, ADempiere requires a price list. With this requirement, logically, we have to set up a price list along with product.

#### **Accounting Fact**





# **Example: Invoice Customer**

Document Sign		Description
AR Invoice	Db	Account Receivable - Trade
	Cr	Trade Revenue

📥 Account	Viewer								
Enter Query	View Result								
Organization	Account	Accounted Debit	Accounted Credit	Product					
Shirt	41000 - Trade Revenue	0.00	200.00	Shirt Finish Goods					
Shirt	12110 - Accounts Receivable - Trade	200.00	0.00						
		200.00	200.00						
1									
Re-Post	Force Enter	Selection and Displ	ay criteria and start	Query 📇 🔁					

Master Data's Accounting Configuration	ecosoft

• Sample: Accounting for **Product | Accounting** 

Product Asset	HQ-14120	6	Product <u>E</u> xpense	HQ-51200	6
<u>C</u> ost Adjustment	HQ-51300	6	Inventory Clearing	HQ-51400	6
Product COGS	HQ-51100	6			
Purchase Price <u>V</u> ariance	HQ-58200	6	Invoice Price Variance	HQ-58100	6
Average Cost Variance	HQ-58800	6			
Trade Discount Received	HQ-59100		Tra <u>d</u> e Discount Granted	HQ-59101	6
Product Revenue	HQ-41000	6			

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When working with master or reference data, there is an **Accounting tab** within a window, which contains accounting configuration information. **Make sure that you select the Show Accounting Tabs** option in Tools | Preference.

All Master Data will have their own Accounting Configuration. These Account Combination is used to generate Accounting Facts for relevant transactions.

## **Default Account Combination**



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#### • 74 Default Accounting Combination on Accounting Schema | Default

Accounting Schema	Client	GardenWorld	Organization	*
Account Schema Element	Accounting Schema	GardenWorld US/A/US Dollar		
General Ledger	⊡ Business Partner			
Defaults	Customer Receivables	HQ-12110	Receivable Services	HQ-12110
	Customer <u>P</u> repayment	HQ-21510		
	Payment <u>D</u> iscount Expense	HQ-59201 🧉	<u>W</u> rite-off	HQ-78100
	Not-invoiced Receivables	HQ-12190	Not-invoiced Revenue	HQ-48000
	Uneamed Revenue		_	
( "V	Vhen₀a ne	ew master o		Product, 💽
B	Business.		is create	ed these
	P <u>a</u> yment Discount Revenue	HQ-59200	Not-invoiced Receipts	HQ-21190 💰
Č		ombination	i used by	delauit.
14	E <u>m</u> ployee Prepayment	HQ-12520	Emp <u>l</u> oyee Expense	HQ-68600
π		nanged to f	it the real	needs"
	Product Asset	HQ-14120	Product Expense	HQ-51200
	Cost Adjustment	HQ-51300	Inventory Clearing	HQ-51400

#### **Account Posting**



*For the Accounting Fact to be created, "Completed" document must be posted.* 

#### 2 Ways to configure for Account Posting

#### **1.** Automatic Account Posting (for production)

- Login as Client Admin
- Setup posting interval at **Accounting Processer** Window
- Restart the Application Server

Accounting Processor	Accounting Schema	<b></b>	<u>T</u> able	<b> </b>	F
Log	<u>F</u> requency Type	Minute 👻	F <u>r</u> equency	1 🛢	
	<u>S</u> upervisor	GardenAdmin 🔻	Days to <u>k</u> eep Log	7 🛢	
	Date last run	Mar 3, 2011 8:44:33 PM ICT	Date next run	Mar 3, 2011 8:54:33 PM ICT	100000

#### 2. Immediate Account Posting (for testing purposes)

- Login there as System Admin
- At System Configurator window, set CLIENT\_ACCOUNTING to 'I' (Immediate as document is completed) or 'Q' (by hand)







# Viewing Accounting Combination



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We will now back to use **GardenWorld** in our exercise, given that it has more data for testing.

- Login to ADempiere as Client
  - Username: GardenAdmin
  - Password: GardenAdmin
  - Role: GardenWorld Admin
  - Client: GardenWorld
  - Organization: Fertilizer
  - Warehouse: Fertilizer

#### • Open Account Combination window.

- You will see the list of Accounting Combination available for this Client.
- These are ready to use in Master Data's Accounting Tab.
- In the future, we will learn how to create new Accounting Combination, if they are not yet available.

E Account Co	mbinatior	n SuperUse	r@Garden	World.Ferti	lizer [AD-PC{	loc 🗖		x
<u>F</u> ile <u>E</u> dit <u>)</u>	<u>V</u> iew <u>G</u>	o <u>T</u> ools	Windov	v <u>H</u> elp				
• 0		<b>*</b>	<b>R</b>	Q ()		8	• •	4
Combination	Alias (	Combinatio	n	Descriptio	n			₽.
	H	HQ-952		HQ-PO Co	ommitment			•
	H	HQ-51300-	<u> </u>	HQ-Cost /	Adjustments-			
	H	HQ-51400-	<u> </u>	HQ-Invent	ory Clearing-			
	H	HQ-51800-	<u> </u>	HQ-Comn	nissions Pai	d		
	H	HQ-21100-	<u> </u>	HQ-Accou	nts Payable	Trade		22
	H	HQ-21200-	<u> </u>	HQ-Accou	nts Payable	Services		
	H	HQ-12510-	<u> </u>	HQ-Vendo	or prepaymer	nt		
	H	HQ-59201-	<u> </u>	HQ-Paym	ent discount	revenue		
	H	HQ-59200-	<u> </u>	HQ-Paym	ent discount	revenue		
	H	HQ-78100-	<u> </u>	HQ-Bad D	ebts Write-o	ff		
	H	HQ-80530-	<u> </u>	HQ-Unrea	lized gain			
	H	HQ-82530-	<u> </u>	HQ-Unrea	lized loss			
	H	HQ-80540-	<u> </u>	HQ-Realiz	ed gain			
	H	HQ-82540-	<u> </u>	HQ-Realiz	ed loss			
	H	HQ-21700-	<u> </u>	HQ-Withh	olding (Tax)-	<u> </u>		
	H	HQ-12520-		HQ-Emplo	oyee Expens	e Prepayme	nt	
	H	HQ-68600-	<u> </u>	HQ-Emplo	oyee expense	9		
	H	HQ-17710-	<u> </u>	HQ-Projec	t asset- <u></u>			
	H	HQ-17720-	<u> </u>	HQ-Projec	:t WIP	_		
	H	HQ-74100-		HQ-Tax ex	pense			
	H	HQ-21620-	<u> </u>		bility	-		
	H	HQ-12620-		HQ-Tax re	ceivables			
	H	HQ-21610-		HQ-Tax du	ie			
	H	HQ-12610-		HQ-Tax cr	edit A/R			•
	4	3035035					•	

Navigate or Update record

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# Setup Account Posting Engine (as Manual)



- Username: System
- Password: System
- Role: System Administrator
- Client: System

#### • Open System Configurator window.

- Lookup Record: CLIENT\_ACCOUNTING
- Set Search Key = Q
- Click Save
- Logoff

System Configurator	Client	System	Organization *
	<u>N</u> ame	CLIENT_ACCOUNTING	
	<u>D</u> escription	Enable client Accounting -> D -	Disabled (default) / Q - Queue
	<u>S</u> earch Key	Q	
	<u>E</u> ntity Type	Dictionary	Configuration Level Client
		<ul> <li>Active</li> </ul>	

This is done for testing purpose, so that user don't have to start Application Server. For Production, automatic posting by Application Server is recommended.



#### **Test Account Posting**



Posted

- Login to ADempiere as Client
  - Username: GardenAdmin
  - Password: GardenAdmin
  - Role: GardenWorld Admin
  - Client: GardenWorld
  - Organization: Fertilizer
- Create new Invoice (Customer)
  - Open Invoice (Customer) window.
  - Click New
    - Target Document Type: AR Invoice
    - Business Partner: C&W Construction
  - Click Save
  - Click Invoice Line tab to create new Invoice Line
    - Product: PatioSet
    - Price: 500
  - Click Save
- Complete and Post Invoice
  - Back to Invoice Tab, click on Complete button, and OK

- Once document is Completed, vou will see
   Not Posted button
- Click Not Posted button to create accounting entry.
- The button now become **Posted**
- View Accounting Fact
  - Click Posted button
  - Accounting Viewer will show the Facts created.

🔺 Account Viewer					
Enter Query View Result					
Account	Accounted Debit	Accounted Credit	Product		
41000 - Trade Revenue	0.00	500.00	PatioSet - Patio Furniture S		
12110 - Accounts Receivable - Tra	de 500.00	0.00			
	500.00	500.00			
	888		•		
Re-Post Force	Enter Selection and Display criteria and start Query 🖹 🖺 😂				



Account **41000 – Trade Revenue** come from Product's **Accounting** tab and **12110 – Accounts Receivable – Trade** come from BPartner's **Customer Accounting** tab

## Create a new Business Partner



- Create new Business Partner Group
  - Open Business Partner Group window.
  - Click New (1<sup>st</sup> record)
    - Name: Import
    - Search Key: Import
  - Click Save
  - Click New (2<sup>nd</sup> record)
    - Name: Local
    - Search Key: Local
  - Click Save
  - Click on Accounting Tab, you will see that all default accounting is filled.
- Create new Business Partner
  - Open Business Partner window.
  - Click New (1<sup>st</sup> record)
    - Search Key: Hempel China Limited
    - Name: Hempel China Limited
    - Description: Fabric Supplier
    - Business Partner Group: Import
  - Click Save

- Set this Business Partner as Vendor
  - Click on Vendor tab, and select the Vendor checkbox; leave the rest as it is.
  - Click Save
  - Click on Location tab. Here, we need to set up the vendor's address
  - Click New
    - Click on the button inside the Address field.
    - Address 1: Sample of street
    - City field: Ningjin
    - Country: China
    - Click on the OK button
  - Click Save
  - Click on **Accounting** Tab, you will see that all default accounting is filled.



We have finished setting up a new BPartner as Vendor.

# Adding Location to an Existing Partner



#### Add Location to an Existing Partner

- Open Business Partner window.
- Lookup for,
  - Name: Chemical Product, inc
- Click on Location tab
- Click New
- Click button at Address field and enter required address, i.e.,
  - Address 1: Naratiwas Rd.
  - Country: Thailand
- Click Save
- We are now using this address for all purpose
  - Shipping Address
  - Invoice Address
  - Pay-From Address
  - Remit-To Address

🔒 Business Pa	artner Chemical Product, inc Chemical Product, inc Ga 👝 📼 🎫
<u>F</u> ile <u>E</u> dit <u>V</u>	iew <u>G</u> o <u>T</u> ools Window <u>H</u> elp
• 0	📑 🗊 🔂 👟 🔲 🛯 😂 🔍 🖉 🗖 📰 💿 🏠 🧇 🔶
Business Partner	Client GardenWorld Organization *
Customer	Business Partner Chemical Product, inc
Customer Accounting	Name Bangkok
Vendor	Active
Vendor Accounting	Address Naratiwas Rd., Bangkok, 10120 C
Employee	Phone 2nd Phone
Employee Accounting	Eax ISDN
Bank Account	Ship Address     Invoice Add     Pay-From Address     Remit-To A
Location	Sales Region
Contact (User)	
BP Access	
Interest Area	
Record saved	1/1

#### Create a new Bank



- Create new Bank
  - Open Bank window.
  - Click New
    - Name: Citibank
    - Own bank: deselect
    - Search Key: 000001
  - Click Save
  - Click on Account Tab, add new Account for this bank in THB.
    - Organization: Fertilizer
    - Account No: THB-1-001-888888
    - Currency: THB
    - Bank Account Type: Check
- Register a bank account document
  - Click on Bank Account Document tab.
  - Click New
    - Name: Check document
    - Payment Rule: Check
    - Check Print Format: PaySelection\_Check \*\* Template\*\*
    - We will learn about Print Format more

in the next chapter.

- Click Save
- View Accounting Configuration for Bank
  - Click on Accounting tab, and review the Accounting Configuration used for this bank.

<u>.</u>
<u>.</u>



Beside Bank, we can also setup **Cashbook** and **Charge** to be used with the real life transaction. Please feel free to explore following windows,

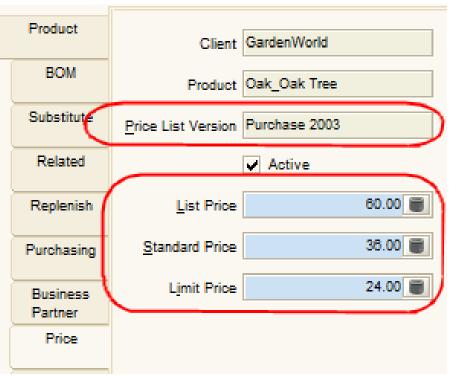
- Cashbook
- Charge

## **Explore Price List and Product**



- View Price List Info
  - Open Price List window.
  - In Price List Tab, you will see there are different type of Price List, i.e.,
    - Purchase
    - Standard (sales)
  - With Price List = Purchase being selected, click on Price List Version tab.
  - You will see that there are different versions of Price List, some of them are not in use (inactive).
  - Choose the active version, i.e., Purchase
     2003 and click on Product Price tab.
  - Click on Grid Button to display Product Prices in this Price List Version.
  - On this Product Price tab, right click on Product field, and click Zoom.
  - Product window will be opened for the selected product.

- View Price from Product window
  - On Product window, click on Price tab
  - You will seem all the Price List Version and the Prices (Standard/List/Limited)
  - Please note the relation between Price in Product and Price in Price List





- 1. Chart of Account is the most Critical Information for new company?
- 2. In Client Setup process, the Chart of Account being uploaded must be the final version. It can't be changed in the future?
- 3. Roles and Users are specific to a Client?
- 4. Once the Period is closed, the transaction (i.e., Sales / Purchase) can't be Completed? If so, how do we do what that transaction?
- 5. Every Product must have Price to be functional?
- 6. What is Price List Schema?



